

# SUPPLY, SITE ERECTION, COMMISSIONING OF THE OVERHEAD MOTORIZED HOISTS AT VARIOUS POWER STATIONS

**Name of the Supplier;**

**Tender Number;**

- Evaluate submission against functionality criteria,
- Rate submission against each criteria,
- Apply the penalty system and calculate total functionality score,
- Eliminate if supplier is below minimum qualifying threshold of **75 %**,

## DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHINICAL CRITERIA

Technical (required for functionality scoring)	1 Refer to the functionality score sheet below. Passing Threshold = <b>75%</b>	✓	
--	--	---	--

	Criteria that will be used to score each tender	Weight	Score
1.	Detailed Method Statement	30 %	
2.	Equipment Data Sheets	10 %	
3.	CVs of Key Resources to be used on the project	20 %	
4.	Planning and Programming	20 %	
5.	Comparable Projects (4 % Each Reference) – 5 References	20 %	
	<b>TOTAL</b>	<b>100%</b>	

## DOCUMENTS REQUIRED FOR TECHNICAL FUNCTIONALITY

<b>1</b>	<b>Detailed Method Statement</b>	<b>30 %</b>	
1.1	Method Statement to clearly provide details of how the activities are going to be carried out (assembly and installation of the hoists) with Quality and Safety Management the key focus areas.		
	<b>Safety Management;</b> Health and Safety Management System - 4 % Clear understanding of the scope of work in a sequential manner – 4 %. Risk Assessment capturing all risks and mitigations associated with execution of the work – 2 %.	10 %	
	Quality Management;	20 %	

**SUPPLY, SITE ERECTION, COMMISSIONING OF THE OVERHEAD MOTORIZED  
HOISTS AT VARIOUS POWER STATIONS**

	Quality Management Procedure – 4 % Document Control Procedure – 3 % Control of Nonconformity Procedure – 3 % Corrective Action – 2 % Preventative Action – 2 % Control of Records – 3 % Inspection and Test Plans – 3 %		
2	Equipment Data Sheet	10 %	
2.1	Submit Data Sheets for the equipment to be installed. Motors – 5 % Hoists – 5 %	10 %	
3	<b>Key Resources to be used on the project</b>	<b>20 %</b>	
3.1	Indicate relevant <b>Qualifications</b> for the Installation Crew; Lifting Machinery Inspector – 4% Installation Technician 1 – 2 % Installation Technician 2 – 2 %	8 %	
3.2	Experience of Key Staff in Relation to Scope of Work; Lifting Machinery Inspector – 4 % Installation Technician 1 – 2 % Installation Technician 2 – 2 %	8 %	
3.3	Confirm the resource's availability for the duration of the project. (Provide Organogram – 4 %)	4 %	
4	<b>Planning and Programming</b>	<b>20 %</b>	
4.1	Submit a proposed schedule highlighting the main activities for the installation of the hoists; MS Excel or Primavera P6 Schedule (5%) Kick Off Meeting (2%), Procurement (2%), QC Preparation Work (2%), Delivery to Site (2%), Site Installation (2%), Testing (2%), Commissioning (2%) and Hand Over of the Hoist (1%).	20 %	
5	<b>Comparable Projects</b>	<b>20 %</b>	
5.1	Submit a list of at least 5 traceable references which adequately proves successful completion of at least five similar contracts. 4% for each reference.	20 %	

K MOTHATA

